



# Notre Dame des Victoires

## 5th, 6th, 7th & 8th Grade Science Teacher

With its commitment to academic excellence, [Notre Dame des Victoires School](#) (NDV) has continued to provide its K-8 students with a stellar education in a warm, stimulating, and supportive environment for over 80 years. NDV remains dedicated to fostering in its students moral Christian values, a passion for learning, a sense of purpose, and compassion and respect for all. With deep regard for the uniqueness of every child, NDV staff and faculty devote their energies to helping each student develop his/her unique gifts so that all students may be prepared to greet future challenges and opportunities with confidence and enthusiasm.

The Science Teacher reports to the Principal, and teaches one class per grade of 30-35 students.

### *Teaching Responsibilities:*

- ✦ Teach 3 sections of science (Earth, Life & Physical) & grade 5 general science
- ✦ Serve as Science Coordinator for grades K-4 (schedule labs, assist teachers, prep labs)
- ✦ Plan and accompany students to Yosemite for week-long outdoor education program
- ✦ Plan & host Science Fair
- ✦ Direct the Ecology Club (meet once per month plus oversee recycling & composting teams)
- ✦ Coach two students in Science for Academic Decathlon (meet once per week for 4-1/2 months)



### *Classroom Responsibilities:*

- ✦ Create and prepare lessons in the above areas
- ✦ Provide spiritual, emotional and academic support to students
- ✦ Plan and correct class work & homework
- ✦ Design a variety of assessments to track student performance
- ✦ Coordinate with the learning specialist
- ✦ Manage classroom budget and order/pick up needed materials
- ✦ Prepare and clean-up labs
- ✦ Communicate with parents on a regular basis via email, telephone & scheduled conferences
- ✦ Formally Report letter grades 8 times per year through quarterly progress reports, report cards and Powerschool

### *School-wide Responsibilities:*

- ✦ Serve on the collaborative middle school team
- ✦ Attend weekly meetings (faculty and middle school)
- ✦ Plan, organize and lead field trips
- ✦ Perform duties such as yard and lunchroom supervision
- ✦ Attend all school Masses, faculty retreats and prayer services
- ✦ Participate in professional development workshops

Compensation is competitive and includes a generous benefit package.

Please send resume to:

Mary Ghisolfo, Principal  
Notre Dame des Victoires  
659 Pine Street  
San Francisco, CA 94108

or via email at [office@ndvsf.org](mailto:office@ndvsf.org) .